

St Edmund Campion Parents' Association Meeting

1st February 2018

Present Louise Rendu (chair), Vicky Squire (vice chair), Frances Coldham (treasurer), Siobhan Scally (social secretary), Pat de Roeck (social secretary)

Anita Blake (head teacher), Jo Hoban, Tracey Hoyle, Daniel Smith, Debra Stainton

Apologies Clare James

The minutes from the meeting on 28th September 2017 were approved.

International Evening

This was the first time we had run this event and it was a huge success with around 120 people attending and 15 nationalities being represented. AB noted the good atmosphere and the huge generosity and pride shown by those who provided food.

Notes for future – not to charge entry to those who provide food

Maybe run this again in October or every other year?

Frost Fair

This was held at the end of the school Enterprise week again and raised £1553.47 with the classes raising £724.82.

Notes for future – need more helpers so that people can go to their own child's classroom or performance

- Recorder group could not be heard. LR to speak to Mrs Pearce
- Use maps and signage as it helped people to know where to visit

School Disco

This raised £440 and the school are happy with current timings, running them in school time during the afternoon.

LR to check future availability to book another one in Summer term.

Easter Raffle

This was run for the first time last year to replace the raffle at the summer fair as the amount of money that we had been raising from this had declined. Classes donate items that we make into 14 hampers with one winner from each class.

Clare James will work with LR to set the raffle up – we get sponsorship for the printing of the tickets and need a licence to sell them.

Donations to be sent from 12th March – 16th March. Committee to decide which donations from which year group.

Tickets back by Wed 21st March

Draw on Thursday 22nd March

SS suggested that we run a chocolate bingo event one afternoon and have the hampers displayed to promote the raffle. It was suggested that two year groups may need to donate chocolate to ensure we have enough for both the event and the hampers.

This will be held on Wed 21st March – AB to confirm timings. SS/PdeR to run this event.

Other proposed social events

LR has booked parish social centre for Feb 16th and 8th June. These were the only Friday dates available as there is now a regular event booked there. It was suggested that we run a movie night on 16th Feb. SS to make flier and send Parentmail.

SS suggested a quiz night in school as we can run our own bar and make money from this (at parish social centre, they keep the bar takings in return for our having the hall for free). Food ideas – curry or fish and chips. Proposed date: 27th April

Summer Fete

This will be held on Sat 30th June

Financial Position

FC talked through the following accounts.

balance at 5 July	12,097.86
Donation to school	<u>(8,000.00) for staging and oven</u>
<u>Movie licence</u>	<u>(67.50)</u>
<u>Disco Sept</u>	<u>401.87</u>
<u>Coffee morning</u>	<u>(15.24)</u>
<u>Leavers disco</u>	<u>(19.90)</u>
<u>Year 6 crosses (gift from PA)</u>	<u>(272.94) using profit from year 6 hoodies</u>
<u>Summer fair (additional)</u>	<u>15.18</u>
<u>International evening</u>	<u>110.69</u>
<u>Frost fair</u>	<u>1,595.47</u>
<u>General expense</u>	<u>(11.50)</u>
<u>Calendars</u>	<u>229.00</u>
<u>Jan disco</u>	<u>442.82</u>
At 30 January 2018	6,505.81 includes NS&I savings account 2475.55

FC has taken steps to change the signatories on the NS&I account and will then withdraw this money and transfer to the current account.

Future spending

The school have bought scooter/bike racks which are being well used – PA to pay for these.

PdeR asked if the school needed more sports kit for matches against other schools. Mr Tuckwell to audit what they have already.

£700 from the Frost Fair will be donated to the school council with £100 allocated to each year group. Children to decide which charities they would like to donate this to. LR to meet school council – 12th February.

AB to price out ideas for refurbishing the outdoor seating area/raised area in the playground as it is need of an update.

The allotment team have recently purchased a new lawnmower with money left after making donations from the 2017 summer fair.

GDPR

VS spoke about the new General Data Protection Regulations (GDPR) which is a new law which is set to replace the current Data Protection Act in May 2018. All organisations in the UK will need to be ready to meet the requirements of this new law by 25th May – this includes schools and Parents' Associations.

The committee will look into this in more detail.

Committee Membership

We currently need a minute secretary and possibly a new role of social media secretary and VS would like to step down as Vice Chair at the end of this year so we need to recruit more people to the committee as well as try to engage parents more.

LR has a draft of a letter that AB has agreed that school will photocopy and distribute for us letting parents know more about the PA and how they can help. It was agreed that we would email this to the parents at this meeting to get their feedback before it was sent out to every parent.

PdeR said that she has spoken to some Foundation parents who would be happy to help out.

SS suggested having a PA newsletter with dates of events and news – she is happy to compile this.

AOB

DS said how much she and other parents had enjoyed the new school event of Singing around the Christmas Tree. AB said that they also enjoyed it and it was a nice contrast to the more formal Christmas performances.

PdeR suggested a Christmas Meal event at Blotts Country Club in November/December. As this was not a formal fundraising event for the PA, it could not be advertised through school but people felt it was a good idea to suggest to class reps who may want to organise a Christmas meal for the parents in their class.

Next meeting 26th April 2018