

**ST. EDMUND CAMPION
CATHOLIC PRIMARY SCHOOL
A VOLUNTARY ACADEMY**



**Parents Forum Minutes
14th March 2016**

Notes from Parent forum meeting on Monday 14th March

Present Mrs Blake, Mrs Byrne, Mrs Murray Mrs Biondi, Mrs Richards, Ms Boyd, Mrs Coppinger, Ms Welsh, Mrs Sharkey, Mr Dowding, Mrs Coulam, Mrs Waite, Mr Hoban, Mrs Setchfield

Apologies Mr Silcock, Mrs Brown (informed Mrs Blake that she would like to withdraw from Parent forum)

Notes from previous meeting – all agreed

Matters arising

Book fair no parents responded to Mrs Blake's request to support the selling of books after school

Action – review procedure for selling books in school time / advertise on notice board at the gate / sell under canopy after school

Photography –

Rates recommended as alternative to Saul Isaac, Mrs Biondi also going to email Mrs Blake an alternative

Update on deputy head teacher position

Position has been advertised and the closing date is 15th March. Interviews hopefully take place week beginning 18th April. Mrs Blake has shown 4 prospective candidates around school. Initially position will be non-teaching role.

Funds to support residential visit

Enquiry if there is a pot available for families who need support to cover cost. Parents are generous and donate lots to school. School is audited every term and all money has to be accounted for. Pupils who are entitled to pupil premium are supported with music tuition, after school clubs etc. Suggestion to ask parents association if they could provide a pot which could support pupils who cannot otherwise participate in visits. Mrs Blake to write at the bottom of the initial letter if families are having difficulty to approach her. Ensure pupils know that if they are not going they will still come into school as school has a duty to provide an education for them.

Soap dispensers

Query whether there has there been a change in the soap as lots of children are suffering with dry and sore skin. We will check with Mr Bartle. School Council have chosen colour scheme for new toilets

Arrangements for children eating packed lunches

Children who have packed lunch are being moved from the table to a bench if they haven't finished in allocated time. Will be discussed at SLT and SLT monitoring lunch time arrangements

Children joining and children leaving the school, can parents in the respective classes be informed.

Is it possible to send Parent Mail to inform class reps of new children starting school? Suitable for the office to inform class rep when new children start their class so that they as a family can be made welcome.

AOB

Twitter – concern that same children appearing on school Twitter account. It is good that parents see there is lots going on in school but feel it is the same children every time being picked for sporting competitions. How are children selected for sporting competitions? It was explained that many children have had the opportunity to participate in a wide range of activities throughout the year. Twitter is intended to be a flavour of what goes on in school.

Drinking water in school – children have access to water at all times, children encouraged to drink after break times and lunch. Children are able to drink water freely during the day. These bottles can then be refilled from the water fountain in school. It was questioned how many water fountains are in school - query if there will be extra water fountains after the building work completed.

Milk is accessible at playtime, it is stored in the fridge so it remains cold and adults / children collect at break time.

Building work

Year 4 hoping to be completed by Thursday 24th March. Year 5 work will commence over Easter weekend. Hopefully all work to be completed by September 2016.

Year of Mercy Day

Lovely day in school, children were very supportive of each other and gained a lot from it. Clothes were donated to Share wear charity based in Nottingham, donations were being made to Cafod, cards were sent to local hospitals and bookmarks to local parishes and prisons. Blessed Robert decorated our hall as a door of mercy. The children and staff were made to feel very welcome and were complimentary about the children of Edmund Campion

Governing body

Aim is to have governing body in place by September 2016. It would be useful to have clarity regarding who is setting up the governing body as to roles and responsibilities. Current members of the IEC will make up some of the governing body to ensure continuity for the school.

Next meeting Monday 25th April 2016